

Your Federal SS-4 verifies sole proprietor vs. corporation status

The transition to NPI has made it very important for providers to have a clear understanding of the differences between a Type 1 Individual NPI and a Type 2 Organizational NPI, and how each of these NPIs must be submitted on health care claims in order for the claims to be processed and paid appropriately.

BCBSIL recently mailed 90-day Notification of Contract Termination letters to providers for whom our records indicated an NPI was missing. In some cases, our records have the provider as both a group and an individual and we are missing one of the required NPIs. In those cases where we have these records and the provider is no longer a group, we need the Federal SS-4 to support the change.

Remember, a sole proprietorship is a form of business in which one person owns all of the assets of the business and is solely liable for all debts on an individual basis. Please refer to your SS-4 status if you are unsure. In the event that your tax status has changed because you are now a sole proprietor, a copy of the Federal SS-4 must be sent to BCBSIL in order for us to make the appropriate updates in our system. For additional details on how to correct your provider file with BCBSIL, please refer to the December issue of our [Blue Review](#) provider newsletter.

For answers to further questions, please e-mail us at npi@bcbsil.com. You may also reference our [Provider FAQs](#).

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