

# THE NPI TIMES

Keeping you up-to-date on National Provider Identifier (NPI) issues at Blue Cross and Blue Shield of Illinois (BCBSIL)

## iExchange allows provider searches by NPI

BCBSIL continues to offer iExchange, a free online prenotification tool for facility providers. In the third quarter of 2007, we are pleased to announce that iExchange will now allow users to conduct provider searches by NPI for online precertification.

During our dual-identifier acceptance phase, provider searches may still be conducted by provider name or BCBSIL provider number. Additional information regarding iExchange, including training and reference materials, may be found on our Provider Web site at [www.bcbsil.com/provider](http://www.bcbsil.com/provider).

## EDI Hotline name change

The Electronic Data Interchange (EDI) Hotline has changed its name to the **Electronic Commerce (E-Commerce) Center**.

When your electronic trading partners (billing services, clearinghouses, and software vendors) call **1-800-746-4614**, they will now be speaking with one of our E-Commerce representatives who will be happy to assist them with the NPI-only testing and transition program.



## CMS - 1500 Reminder

Professional providers filing claims with BCBSIL should now be using the current version of the **CMS-1500** (version 08/05).

*Please be advised that, as of November 1, 2007, BCBSIL will no longer be accepting claims submitted on the CMS-1500 (version 12/90) claim form. CMS-1500 (12/90) claim forms that are received after October 31, 2007 will be returned to you with a reminder letter to resubmit your claims using the correct version of the form.*

If you do not have the CMS-1500 (08/05) form, contact your print vendor to request a correct batch of paper claim forms. The revised form also may be ordered online at <http://bookstore.gpo.gov>, or by calling **(202) 512-1800**.

Remember: during the dual-identifier acceptance phase, it is important to submit claims using your NPI and BCBSIL provider number. For additional assistance with filling out the CMS-1500 (08/05) claim form, please refer to the CMS-1500 "How to Complete" document located on our provider Web site at [www.bcbsil.com](http://www.bcbsil.com).

## UB-04 Reminder

Facility providers filing claims with BCBSIL should now be using the new **UB-04** claim form.

*Please be advised that, as of November 1, 2007, BCBSIL will no longer be accepting claims submitted on the old UB-92 claim form. UB-92 claim forms that are received after October 31, 2007 will be returned to you with a reminder letter to resubmit your claims using the correct version of the form.*

When submitting claims using the UB-04 form during the dual-identifier acceptance phase, it is important to bill with your NPI and BCBSIL provider number. **Remember:** Field 56 is for your NPI and field 57 is for your BCBSIL provider number.

For additional information on the UB-04 billing form, visit the National Uniform Billing Committee (NUBC) Web site at [www.nubc.org](http://www.nubc.org).



**BlueCross BlueShield**  
of Illinois

# NPI transition updates — troubleshooting to avoid claims rejection

## General Questions

- Q:** Are paper claim submitters required by BCBSIL to use NPI(s)?
- A:** Yes. BCBSIL is requiring all eligible providers to use NPI number(s) on electronic **and** paper claim transactions.
- Q:** I'm a referring physician, do I need to share my NPI with other physicians?
- A:** Yes. As outlined in the current regulation, providers **must** share their NPI with any entity that may need it for billing purposes — including those who need it for designation of ordering or referring physician.
- Q:** When does a provider need both a **Type 1** and a **Type 2** NPI?
- A:** All eligible individual providers (such as physicians, nurses, chiropractors, and physical therapists) are required to obtain a Type 1 (Individual) NPI. Providers who are in a solo practice and who bill currently with their Social Security Number or sole proprietorship Tax ID number may continue to bill as solo practitioners using only their Type 1 NPI.

*Per the regulation, individuals who have incorporated their practice must also obtain an organizational Type 2 NPI for their corporation.* When billing, the individual Type 1 NPI will be used to identify the provider who performed the service, while the organizational Type 2 NPI will identify the group or entity to be paid.

Individual health care providers who are part of an incorporated group practice will have an individual

Type 1 NPI; the practice or clinic must obtain an organizational Type 2 NPI for the group for claims submission purposes.

Large corporations may have many groups working under a shared Tax ID number as DBAs. Since each DBA has its own BCBSIL billing number, each DBA may consider obtaining and using its own Type 2 NPI to maintain the one-to-one relationship.

## Electronic claim submitters

- Q:** What do I need to do to be able to participate in the NPI-only transition program?
- A:** Providers must complete successful testing using dual identifiers (submission of claims using both the NPI and the BCBSIL provider number) prior to working with us to transition to NPI-only claims submission. Have your electronic trading partners (billing services, clearinghouses, and software vendors) call our Electronic Commerce (E-Commerce) Center (formerly the EDI Hotline) at **1-800-746-4614** to schedule a testing and implementation date for NPI-only claims submission.
- Q:** What do I do if I believe I am ready to submit my electronic claims with only my NPI?
- A:** The provider will need to work with their electronic trading partner. When both parties have completed testing in the dual-identifier phase, the electronic trading partner should contact our E-Commerce Center at **1-800-746-4614**. Our E-Commerce staff will work with the electronic trading partner to transition the provider to an NPI-only environment.

## What is an "ID Qualifier"?

An ID Qualifier further classifies your information for accurate processing of paper and electronic claims. On the **CMS-1500 (08/05)** paper claim form, ID Qualifiers are required in fields **17a**, **24i**, **32b** and **33b**. In fields **32b** and **33b**, the qualifier must be followed immediately by the appropriate BCBSIL provider number (no separator between qualifier and BCBSIL provider number). Here is a table of ID Qualifiers:

<b>OB</b> State License Number	<b>EI or TJ</b> Employer's Identification Number (EIN) or Taxpayer Identification Number (TIN)	<b>LU</b> Location Number
<b>1A</b> Blue Cross Provider Number	<b>1J</b> Facility ID Number	<b>N5</b> Provider Plan Network Identification Number
<b>1B</b> Blue Shield Provider Number	<b>B3</b> Preferred Provider Organization Number	<b>SY</b> Social Security Number (may not be used for Medicare)
<b>1C</b> Medicare Provider Number	<b>BQ</b> Health Maintenance Organization Code Number	<b>U3</b> Unique Supplier Identification Number (USIN)
<b>1D</b> Medicaid Provider Number	<b>FH</b> Clinic Number	<b>XX</b> National Provider Identifier (“NPI” is already noted on CMS-1500)
<b>1G</b> Provider UPIN Number	<b>G2</b> Provider Commercial Number	<b>X5</b> State Industrial Accident Provider Number
<b>1H</b> CHAMPUS Identification Number	<b>G5</b> Provider Site Number	<b>ZZ</b> Provider Taxonomy

### Electronic claim submitters, cont.

**Q:** What should I do if my claims are denied?

**A:** If the E-Commerce staff has already given the go-ahead to submit claims with NPI-only, the provider should have their electronic trading partner contact our E-Commerce Center at **1-800-746-4614** to help determine the reason for the denial. If we have not worked with the electronic trading partner to submit claims only with NPI, the claims can be resubmitted with dual identifiers, or only the BCBSIL provider number.

### Paper claim submitters

**Q:** What do I do if I believe I am ready to submit paper claims with only my NPI?

**A:** During the extended dual-identifier acceptance phase, you should continue to submit paper claims with the following information:

- Both BCBSIL provider number **and** NPI, **or**
- BCBSIL provider number only

Upon completion of successful testing, BCBSIL will notify you when we are ready to accept your claims with only your NPI.

**Q:** Will my claims be rejected if I don't use an NPI number?

**A:** During the dual-identifier transition phase, claims **will not** be rejected if they are missing an NPI number.

However, if the claim only has an NPI and no BCBSIL provider number, it may be rejected. We will provide notification in the near future as to the specific date we will no longer accept claims that are submitted without an NPI.

**Q:** What will happen if I send a claim using only my NPI without previously notifying BCBSIL?

**A:** Submitting an NPI-only claim without previously sharing that NPI number with BCBSIL may result in a claim delay or denial. If you send us both your NPI **and** BCBSIL provider number on the claim, we can match the numbers and test our systems.

**Q:** What should I do if my claims are denied?

**A:** Claims that are denied should be resubmitted with dual identifiers (both your BCBSIL provider number **and** your NPI), **or** only your BCBSIL provider number.

## Remember

Do not submit claims using only your NPI until you receive notification from BCBSIL. Claims submitted with only your NPI prior to notification may be rejected. **Electronic claims submitters:** You will receive a postcard from us confirming your transition to NPI-only claims submission. **Paper claim submitters:** Please continue to watch the NPI Times and our Provider Web site for your confirmation to begin submitting claims with only your NPI.

## NPI Transition Plan Overview and Provider Requirements

Our NPI Transition Plan involves three phases:

### Phase 1: NPI Adoption (Current)

Providers are required to submit electronic and paper transactions using dual identifiers (BCBSIL provider number and NPI); or BCBSIL provider number only; or NPI only.\*

### Phase 2: NPI Required (Beginning in December 2007)

Providers will be required to include NPI on electronic and paper transactions (claims may be submitted with BCBSIL provider number and NPI; or NPI only\*).

### Phase 3: NPI Only (Spring 2008)

BCBSIL provider numbers will no longer be accepted. Electronic and paper transactions must include NPI only.\*

\***NOTE:** Providers should not submit NPI-only claims until they have received notification from BCBSIL. NPI-only claims submitted prior to notification may be rejected.

### During the transition phase, providers are required to complete the following steps:

- 1) **Get it!** Providers must apply for their NPI.
- 2) **Share it!** Providers are required to share their NPI with their electronic trading partners (billing services, clearinghouses, and software vendors) and all health plans and other payers.
- 3) **Test it!** Providers must submit claims using dual identifiers (BCBSIL provider number and NPI).
- 4) **Use it!** Once providers are notified by BCBSIL, they may submit claims with NPI only.

## Resources

Additional information regarding NPI can be found on the following Web sites:

- Centers for Medicare and Medicaid Services (CMS): [www.cms.hhs.gov/NationalProvidentStand/](http://www.cms.hhs.gov/NationalProvidentStand/).
- National Plan and Provider Enumeration System (NPPES): [www.nppes.cms.hhs.gov](http://www.nppes.cms.hhs.gov).
- Blue Cross and Blue Shield Association Web site at [www.bcbs.com/npi](http://www.bcbs.com/npi) for audio and video NPI Web cast sessions.
- BCBSIL Web site at [www.bcbsil.com/provider](http://www.bcbsil.com/provider). Click on National Provider Identifier for updated information, Frequently Asked Questions, an NPI Glossary and more!

### Have a Question?

If you have any questions on NPI and on the application process, contact:

- NPI Enumerator Call Center at **1-800-465-3203**, or  
Send an e-mail to: [customerservice@npienumerator.com](mailto:customerservice@npienumerator.com)

If you have any questions on how BCBSIL is implementing NPI:

- Call the BCBSIL Provider Telecommunications Center at **1-800-972-8088**
- Send an e-mail to [npi@bcbsil.com](mailto:npi@bcbsil.com), or
- Contact your Provider Network Consultant who can support you through the entire NPI process.

300 East Randolph Street  
Chicago, IL 60601-5099



## What is BCBSIL doing to comply with adopting the use of NPI as mandated under the HIPAA regulation?

Since 2005, BCBSIL has been working to educate and prepare our provider community for compliance with the NPI standard by providing support and ongoing communication via various channels, including the NPI page of our provider Web site, our provider newsletters and NPI Times bulletin, and provider workshop presentations.

We are also continuing to monitor the progress of our provider community to avoid any negative impact on provider revenue and service. Our goal is to maintain HIPAA compliance while executing a seamless transition for our providers to an NPI-only environment.

BCBSIL was substantially compliant as of the May 23, 2007 effective date. After assessing the response and preparedness of our participating provider networks, we extended our dual-identifier acceptance phase to allow providers to further test and prepare for an NPI-only environment. See [page 3](#) to review our NPI Transition Plan Overview and Provider Requirements.